

Three Mile Cross Bowling Club

Minutes of the Management Committee Meeting held Sunday, February 5, 2023

Present :

Geoff Malham [GM] Chairman

Neil Argyle [NA] Secretary

David Hearn [DH] Treasurer

Michele Vale [MV] Head of Recruitment

Keith Hall [KH] Fixtures Secretary, Acting Green/Maintenance Chair

Bill Bissett [BB] Captain

Debbie Bissett [DB] Bar Manager, Entertainments

Linda Salmon [LS] Ladies' Secretary

Claire Morrison [CM] Head of Communications

1. Apologies

Received from Andy Friend, Tony Cook and Daf Ashby.

2. Minutes of the Previous Meeting, held November 27, 2022

These were agreed as a true record.

3. Matters Arising, not covered on the Agenda

Electrical report : BB reported that Mark Holder had implemented improvements, including replacing the lighting in the clubhouse. NA reported that his son had fixed the outside bell.

Honours Board : KH reported that the agreed changes were in hand.

Open Days : MV confirmed that the current plan was for holding them on Saturday, May 20 from 2 to 5pm and Sunday, May 28 from 10am to 1pm.

Lifting the green's edge : KH reported that the contractors had agreed to do this prior to the new season starting, without any additional charge.

4. Treasurer Report

DH referred to his report, previously circulated. He reported that the cash in hand at January 31 stood at ££8,405 including the £2,000 reserve.

NA queried if the club's phone landline was still necessary in view of the cost and the lack of use. After a vote it was decided to keep it. DH was then asked to see if a different provider might prove cheaper when the current contract expires.

ACTION DH

DH reported that Castle Water had recently fitted a new meter, the likelihood being that they would now be invoicing at realistic levels and much larger bills would be expected in the future.

DB and Pam Prior were thanked for the income brought in from the social events. CM asked if the £2,000 reserve would be necessary if and when the water issue was resolved. It was agreed that in that situation it could be returned into the normal accounting process.

5. Repairs to Clubhouse

BB reported that an invoice had been received from Garry Cooper for £360 regarding the urgent repairs to the leaking pipework. He described the remedial work now needed to be done in the kitchen. One issue is that the cupboards damaged by water were not now standard sizes. He had arranged for two builders, in addition to Garry Cooper, to supply quotes for the work in order to satisfy the insurers. DH commented that it would be preferable to have the work done prior to renewing the insurance policy, due at the end of March.

CM asked if asbestos was an issue. BB replied that the kitchen was not mentioned in the asbestos report previously obtained but that the report should be made available to whoever would be doing the work. DH said that it would be unlikely for an insurance assessor to be employed if the work came to less than £5,000.

6. Boundary Dispute

BB reported on a recent meeting held attended by himself, NA, Ian Clarke and Rod Fenner. He described in detail the chain of events which had occurred since the last Committee meeting and showed colleagues the relevant plans.

BB reported that a further meeting had taken place with Jo Murphy of Taylor Wimpey, the upshot of which was receipt of a statement from her to the effect that our land definitely abutted that owned and developed by TW. This proved that the piece of land bought from TW by Bill Rhymes did not reach the club's boundary and he therefore had no claim to its ownership.

After a comprehensive discussion on the options it was agreed that the land in question was currently not of great practical value to the club. However, it was clear the land should remain in the club's ownership and that renting it to Bill Rhymes would be preferable to our taking legal action with a view to removing fencing, padlocks etc..

The agreed course of action was for NA to first ask Malcolm Head of The Head Partnership for his advice on a] what would be a realistic peppercorn rent b] for how long should a formal arrangement be put in place c] how much it would cost to put formal arrangements in place - and whether Bill Rhymes should be asked to contribute. Depending on the outcome a formal proposal should be put to Bill Rhymes in writing, with the offer of a meeting to discuss the detailed arrangements.

ACTION NA, BB

7. Safeguarding Officer

NA reported that the only response towards appointing an Officer was the offer of help from Sophie Jackson, who works in a care environment. As Sophie is only a social member she could not fulfil the role, therefore NA had asked Kaz Clarke if she was prepared to do it again. Kaz had kindly agreed, therefore with the permission of the Committee NA needed to inform Bowls England of Kaz's appointment. This was agreed. CM commented that a relevant notice had to be displayed on the premises.

ACTION NA

8. General Data Protection Regulations

CM reported that the club had a legal obligation to comply with the various requirements of the Regulations and that we were currently falling short of what is needed with regard to maintaining records, limits on circulation, use of CCTV etc.. The subject is of heightened importance in view of data being provided to a third party when the BIAS system is in operation.

After discussion it was agreed that CM, NA and DA should meet in order to discuss the implications and work towards a policy on the subject.

ACTION CM, NA, DB

9. FMG Report to Wokingham Borough Council

NA asked if anyone had comments on the report. CM commented on two anomalies, which NA agreed to query. In view of several people not having seen it NA agreed to re-circulate the report for further comment.

ACTION NA

10. Officers' Reports

KH reported that the fixtures for the new season had been finalised and would be passed to CM for the website. He added that he had asked each club for details of their food arrangements. BB agreed to take this up with each club when deciding on team numbers etc..

KH reported that he and Adrian Salmon had recently cut the green, plus work had recently been carried out by the contractors on removing moss. He added that some painting of the surrounds is required. GM volunteered to do this.

KH reported on a second hand mower plus some additional items had been made available by Farley Hill, the total outlay being around £300. This was approved. **ACTION KH**

DB asked NA to contact Farley Hill with regard to anyone wishing to join TMX. NA said he had already done this but not received a reply, however he could try again.

ACTION NA

CM referred to the club shirts having been distributed and had advised that a few ladies had expressed a preference for the shirts to be shorter in length. It was accepted that taking some material from the bottom of the shirt might compromise the design. After discussion on how this could be addressed it was decided that LS and the ladies would decide on the best course of action.

ACTION LS

CM reported on various issues relating to the rink booking system operated by BIAS. She advised that the rink booking system uses a colour coded set-up to show whether rinks are available to be booked but can be moved, plus rinks

which cannot be booked and are immovable. This will also help to reflect the order of precedence of a competition or club game, as agreed at the 2022 AGM.

CM stated that members would be informed of the system and shown how to confirm non availability or availability depending on the type of game scheduled and system employed. It was recognised that the electronic system would basically mirror the paper systems currently in use.

DB raised an issue about spam emails possibly being originated from details taken from the website. It was agreed that Officers who need to be named as contacts should each be asked what level of detail they are prepared to have published.

ACTION CM

DB asked for it to be recorded that members should be thanked for their continued support of social events. She also shared plans of future planned events, in particular the King's Coronation in May.

11. Any Other Business

DH suggested that a fact sheet should be produced showing people where items such as the fuse box are situated. This was agreed as a good idea. DH agreed to work on it. **ACTION DH**

KH asked for suggestions on disposing of the previous style shirts as some had names printed on them. DB agreed to ask Rod Fenner if he had contacts in that direction. **ACTION DB**

KH reported that he had visited the club out of hours on more than one occasion and found the main gate to be open. NA said he would check with the occupiers of the ex printers' building when next at the club. It was also noted that Ian Alleyne might review footage from his security camera if necessary.

ACTION NA

CM asked when Officers should have their photos taken towards displaying in the clubhouse. BB offered to ask Adrian Salmon to do this. **ACTION BB**

DB suggested that a pedestrian path should be laid from the car park in order for people to avoid moving vehicles. It was agreed that this should be pursued.

ACTION DB

BB reported that he had attended a recent consultation exercise, arranged by Shinfield Parish Council, concerning possible demand for additional sports facilities in the local area. It had been mooted that an amenity area might include provision of a bowling green. It was noted for information only as planning was at a very early stage.

NA referred to an email previously circulated about the prospect of a defibrillator being purchased via a charitable organisation. After a discussion and a vote it was agreed not to pursue the issue, bearing in mind the cost and also the proximity to the one based at Budgen's petrol station.

12. Date of Next Meeting

This was agreed for Thursday, April 20, 2023 at 6pm.

There being no further business, GM closed the meeting at 1.15pm.