

Three Mile Cross Bowling Club

Minutes of the Management Committee Meeting held on 10 April 2025

Present: Adrian Salmon (AS) President, Michele Vale (MV) Secretary, Mark Holder (MH) Bar, Diane Fagg (DiF) Entertainments, Linda Salmon (LS) Ladies' Secretary, Daf Ashby (DA) Membership Secretary, Bill Bissett (BB) Club Captain, Claire Morrison (CM) Communications, Derek Fagg (DF) Green Maintenance, Keith Hall (KH) Fixtures Secretary.

1. **Apologies:** David Brown (DB) Treasurer, Peter Welland (PW) Recruitment, Geoff Malham (GM) Chair

In the absence of GM, the vice chair, CM, took over the meeting.

2. **Acceptance of the minutes of the previous meeting held on 26 January 2025**

Accepted.

3. **Matters arising**

a) Honours boards

KH reported that these had now been updated although he was not happy with some of the lettering and would get these replaced. He will also have the name of last year's ladies champion added to the relevant board. **Action – KH**

b) Removal of dead tree

DF confirmed this had been removed and disposed of.

c) Others

CM confirmed that Ivor Atkins would rather not organise the Lotto going forward. DA will take over.

CM also confirmed that the privacy policy had been reviewed by herself and MV, DB and DA. The cookie policy had also been reviewed by herself and Ivor Atkins.

4. **Treasurer's Report**

This report had been previously circulated to the committee members for their consideration. AS expressed disappointment that there was no breakdown of income and expenditure figures and BB noted we were unable to compare current figures with those of last year. CM said we needed these figures to understand our running costs and the main areas of income and expenditure especially in the

light of lower membership numbers. BB was disappointed that investigations into non-mutual trading appeared not to have been progressed or noted. He asked for this to be picked up as a potentially important income stream. MV to raise the above points with DB. The TMX annual donation of £10 to Visually Impaired Bowls England was discussed and it was decided to continue with it. DB's draft match fees collection slip was approved and it was suggested that DB contact the captains to let them know exactly what information he needed and when. AS and BB agreed to review DB's draft document outlining the process for handing over Treasurer's responsibilities on completion. **Action – MV, DB**

5. Boundary dispute and update

BB reported that he had not received a response from Bill Rhymes (BR) to our suggested agreement on the use of the disputed land adjacent to both properties. CM stressed that this issue was the responsibility of the whole committee before going on to suggest we could place a note against the Land Registry documents making it clear to any third parties that there was a dispute over ownership. We would probably have to take legal advice on this which could be costly. MH and DF were in favour of putting in a fence in order to force a response from BR. AS urged caution against escalating the situation especially as the ownership of some parts of the disputed area was still not clear. The committee will then have to decide what action, if any, to take to resolve the situation if BR continues to ignore our approaches. BB to write to BR requesting a response by the end of the month. He will also update the information file and timeline. **Action – BB**

6. Facilities management – replacement of cooker

LS said she and DiF had been looking at replacements and had identified a suitable three-oven replacement at a cost of £1300. However, it is out of stock at both suppliers. She has registered an interest in purchase at Curry's. She said the present cooker is working apart from the grill which is rarely, if ever, used so the situation is not desperate. We will have to discuss how to finance this purchase.

7. Catering Arrangements for Green on Loan events

MV to send out letter to all members listing all events and a broad description of the help required for each event. LS to draft a letter. MH said that he had the bar covered for each event. **Action LS/MV**

8. Data Protection – standing item

CM reported that the various policies associated with this item have been updated, reviewed and added to the website. The Version Control Document has also been updated.

9. Safeguarding – standing item

There have been no issues raised since the last meeting. However CM said that there are some associated policies required to fulfill our obligations. **Action - CM/MV**

10. Officers' reports

DA reported that on current figures we are 19 members down on last year's numbers. There are currently 21 playing ladies, 32 playing men, 22 social members and one junior. This has resulted in a loss of income totaling £2,005.00.

The committee considered the issue of members who have not rejoined the club because of current health issues using the green for roll-ups. It was decided that those wishing to have a roll-up need to be either a social member or to be signed in by a full playing member as a guest. On Open Days any non-members helping with visitors will need to be signed in by a current member. **Action – DA**

CM said BIAS has been updated to include certain special matches within the club so members can apply to play directly. A set of instructions have been sent to members. Three members have not yet registered on BIAS and she will contact them directly. She has also been updating Facebook with profiles of some of the club members and will start promoting the Open Days week commencing 14 April.

MH told the meeting that he has restocked the bar and is updating the price list. He intends to simplify the pricing structure by rounding the prices to pounds and 50ps. He has also bought snacks for the friendly matches and the bar slightly reducing the variety available in order to reduce wastage.

DF said the green was ready to go when the club re-opens. It was confirmed that general maintenance was also within his responsibilities as there are a couple of jobs that need doing to smarten up the facilities. MV to email members seeking assistance in general maintenance. **Action – MV**

DiF reported that she had started looking at quotes for the Presentation Evening. Sonning Golf Club could only offer a lunch time slot on 8 November and they would charge £175 for room hire and £31.50 per person for a set menu. She is waiting for quotes from Bearwood Golf Club and a private caterer.

KH confirmed that the fixtures were now complete on BIAS and that he will pass on contact details to the various captains when they are received. He has also replaced the dead tree with an oak sapling to for future generations to enjoy.

LS said that all the ladies matches were now arranged. She has tea, coffee biscuits and cleaning materials for this weekend's Spring Clean as well as a list of tasks. Jobs will be allocated as volunteers arrive. A number of people have indicated that they will be available on Sunday morning and they will be told if their services are still required.

MV read out a report from PW who was unable to attend the meeting. This outlined the preparations the recruitment team has been making for the Open Days. He concluded by asking the committee member for assistance at the event. MV will email all members with a request for help if required.

11. AOB

a) Spring Clean – see above

b) Rotas – CM asked if she could have these as soon as possible as she wants to put them on the website. One member has asked to be excused inclusion on the rotas on health grounds and this was approved.

c) WhatsApp group – CM asked if the group could be reviewed to check that those in the current group are happy to remain, ask if any members would like to be added and remove non-members. She also requested that the group be used for contacting or updating members on bowling matters. **Action – BB**

d) Presentation Evening booking – see above

e) Management Committee emails – CM requested that all members should copy in other members when responding to a general request for information or a decision so that general feeling could be gauged.

f) Chair of Management Committee - it was noted that the current elected Chair, Geoff Malham, has not rejoined the club this year and is therefore not eligible to continue in this role. The current Vice Chair, Claire Morrison, volunteered to take over as Chair for the rest of the current period. Her offer was unanimously accepted. The committee noted its thanks to Roger Bryant who had offered to take on the role and asked for them to be passed on. **Action – MV**

g) Shared use of site with Montelle Motors – concern was expressed that work was being carried out on motors on the club's driveway by Ian's tenant. Members should be aware that they can ask for vehicles that are obstructing their passage to be removed. There are also too many vehicle being left in the garage's allocated parking. BB is meeting with Ian shortly and will advise him that his tenant cannot use our drive way to park on or work on vehicles. Also, use of the parking space should be restricted to 10 vehicles as agreed. **Action - BB**

12. Date and time of next meeting

The next meeting will be held on 17 May 2025 at 10.00am in the clubhouse

